

Sanctus cic Board Meeting

Minutes of the meeting held at St Marks Church on Wednesday 12 July 2017

Present: Richard Priestley (RP) Chair
Rev Sally Smith (SS) Vice Chair and Managing Director
John Farrar (JF) Treasurer
Jayne Knapper (JK)
Rev Philip Swan (PS)

Nicci Dickins, author of the Growth Strategy report was welcomed to the meeting and was present for minutes 17.31 to 17.34 inclusive.

17.31 Welcome and apologies

- 17.31.1 RP welcomed everyone to the meeting. SS opened in prayer.
17.31.2 Apologies were received from **Sue Mountford** .

17.32 Minutes of the Board meeting held on 8th May 2017

- The minutes were **agreed** and duly signed subject to :
17.22.2 Should read "Phillip Jones " etc
17.22.8 ASHA's formal identification being confirmed

17.33 Matters arising not otherwise on the agenda

- 17.24.2.5. It was **noted** that the funds in the Paypal account were now readily accessible

17.34 Sanctus Growth Strategy - "Moving Forward Together"

- Following detailed discussion on version 6 of the above it was **agreed** that
1. The Growth Strategy should be adopted by the Board to form the way forward for the development of Sanctus and
 2. Submissions to the potential funding organisations should be prepared accordingly for submission in August 2017.
 3. Issues concerning the following were **noted** accordingly ;
 - An amendment to the designation of the title of the post of Admin Development Worker as "Development worker " for the purposes of this Strategy
 - The importance of financial management and control of cash flow
 - Ensuring the continuity of the ethos ,values and mission of Sanctus arising from the changes and development concerned

ACTION: RP

17.35 Business Plan July 2017 to December 2018

- Following detailed discussion it was **agreed** that version 9 of the Business Plan should be adopted by the Board, subject to ;
1. **Paragraph 4.5.1** - the beginning clauses should read ~~~"Expand the number of drop in service days per week by 1 further day per week by July 2018.....
 2. **Paragraph 4.9.2** – action should be set in hand urgently to recruit a new Finance Manager via local and diocesan contacts with an appropriate job description

ACTION JF/ SS/ JK

17.36. Issues relating to discussions with ASHA.

A detailed verbal report by **SS / RP** was provided for Board members information concerning recent ongoing issues relating to ASHA .Members would be kept informed of progress with regard to action taken accordingly

ACTION : SS/ RP

17.37 Any other business

It was **noted** that Kate Marshall had resigned from her post at Sanctus

17.38 Date and time of next meeting

Following discussion it was agreed that :

- 1. The Board meeting scheduled for Monday 7th August 2017 would be cancelled**
- 2. The next Board meeting would be held at 130 pm on Monday 2nd October 2017 at St. Marks church.**